

## **BRIEF DESCRIPTION OF THE MAIN ACTIVITIES**

**Name :** Mazen Hotait

**Affiliation :** - Quebec Revenue  
- CEGEP of Outaouais

### **Up to 10 Keywords (expertise):**

Public contracts, contracts for the acquisition and services, construction contracts, calls for tenders, accountability

### **Introduction and main activities**

I am a specialist in awarding public contracts in Quebec. As part of my duties, I must ensure that the contractual management and the management of supplies are carried out in accordance with the various legislative frameworks, regulations and organizational procedures in force in the province of Quebec.

### **Main projects completed**

- Managed several large-scale projects at Revenu Quebec between 2012 and 2018. These projects, the amount of which varied between \$ 4 and \$ 10 million, related to project management consulting and architectural, information technology programming and analysis.
- Follow up on the audit mandates carried out by the General Auditor of Quebec (GAQ) on public information technology contracts that led to the implementation of two action plans at the Revenu Quebec. As part of these mandates, I analyzed the requests of the GAQ and I provided all the information and relevant documents to accomplish the work of the GAQ. These mandates of the GAQ were sometimes the subject of parliamentary committees which required the preparation of draft responses to the various questions raised. I was the main resource who prepared the draft responses to be submitted to the higher authorities of the Revenu Quebec in order to present them to the parliamentary committees of the Parliament of Quebec.

### **Current projects**

- Take responsibility for awarding construction and acquisition contracts at the CEGEP of Outaouais to renovate various departments at Cégep in 2021-2022
- Review the normative framework for the contractual management of the CEGEP of Outaouais